

Minutes of the Woolaston Parish Council Planning &  
Development Control Committee.  
Held on Thursday 27<sup>th</sup> April at 8.00pm at the Woolaston  
Memorial Hall

**1 Election of Committee Chairman**

Andy Lord proposed by Dh and seconded by SR

**2 Election of Vice-Chairman**

Mary Greenslade proposed by MF seconded by DS

**Apologies for Absence:**

All present

**2 Declarations of interest:**

No declarations of interest were recorded under the Parish Council Code of Conduct.

**3 To receive representations from the previous meeting:**

None.

**4 To consider the following applications submitted by the Local Planning Authority:**

**P0315/14/FUL** – Hill Farm Cottage, Woodside, Woolaston erection of a barn to provide hay and food store, implement store and horse wash down area. The Council agreed on a stance of no comment.

**PO607/14/FUL** – Yew Tree Cottage, Brooklet Lane, Woolaston Common. Demolition and extension to rear of existing kitchen at rear of detached dwelling. Terracing and landscaping. The Council agreed to support the application with no objections.

**5 Correspondence**

None

**6 Any other business**

None

**7 Closure and date for next meeting:**

Thursday 15<sup>th</sup> May 2014

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Minutes of the Woolaston Parish Council Meeting  
Held on Thursday 24<sup>th</sup> April 2014 at 8.00pm  
at the Woolaston Memorial Hall

**1 Election of the Chairman of the Parish Council**

Mick Fairless proposed by DH and seconded by MG

**2 Election of the Vice-Chairman of the Parish Council**

David Harris proposed by RS and seconded by SR

**3 Apologies for Absence**

All present

**4 Declarations of Interest**

DH 8.2

**5 Election of Footpaths Officer**

Roger Southee – proposed by MG and seconded by DH

**5.1 Election of Properties Officer**

Andy Lord – proposed by DH seconded SR

**6 Public Open Forum**

John Anderson Chairman of the Village Hall Committee. Thanked the WPC for last year's £3500 donation from the WPC to the Hall for maintenance and support. So far essential maintenance has come to £2580. Other projects are planned, including a storage building and the relaying of floors in the changing rooms. Cost of the latter has been estimated at £4000. JA suggested the Hall report to the WPC as to what they have done so far and ask for a donation towards the costs. DH declared that the Hall needs to put any request for funding in writing to the WPC including specifics on what the grant would be for as it then goes into the public forum for the to be commented on. The Chariman of the Village Hall Committe agreed to do so to the PCK.

## **6 To confirm Minutes:**

4.1 Minutes confirmed and signed for The Parish Council Meeting of 13<sup>th</sup> March 2014

## **7 Matters Arising**

### **7.1 Matters arising from the meeting of 13<sup>th</sup> March 2014**

None

### **7.2 Matters arising from the APM**

Minutes to be issued within 10 working days. DH raised that we do not put enough information on the portal and that we need to look into exactly what we need to publish as much of the information shared with the P.C. is already in the public forum on other websites. PCK to contact monitoring officer and GAPTC.

## **8 Policing Issues**

None

### **8.2 Poor's Land**

Mike Truman will be reappointed or replaced in 2018 and David Harris reappointed or replaced in 2016. Tony Jones has stated his disinterest in being on the Trust. RS asked where the allotment documentation is asking how many are let. DH confirmed all bar one half are let and that the Trust have all the documentation and information. DH also reinforced the fact that the allotments do require more maintenance but that no-one on site is willing to keep paths clear and so on but if the WPC managed it this would be easier to administrate and the allotments would therefore be kept tidy and well maintained. Issue left with the Trust to make further contacts.

### **8.3 Highways and Footpaths**

*8.3.1* Footpath by SR's land has been closed for maintenance by Amey. RS and MF to walk over and have a look. SR to

photograph and send to RS and MF which will be forwarded to Peter Maunder.

*8.3.2* Pavement on Netherend and Knight's Cottage pothole re-reported.

*8.3.3* MF and RS had a meeting with Peter Maunder offering assistance on path maintenance and reported on such having already included the Council on all email correspondence.

#### **8.4 Maintenance**

*8.4.1* Mrs Downie of Severn View Road asked why the grass outside their house isn't cut. Does it belong to County? If so we could have it cut and ask for a donation.? PCK to write to Mr and Mrs Downie to update.

#### **8.5 Churchyard and Cemetery**

*8.5.1* Purchase of land to extend churchyard. AL to ask about land by A48 viability.

#### **8.6 Finance**

Balance of accounts receipts and planned payments (see below) were given. The financial report included all unaudited information released at the APM.

#### **8.7 To approve accounts; all accounts were approved without objection for the following:**

*8.7.1* Merlin Waste Inv 1632 – £27.12 – approved

*8.7.2* David Bailey litter picking – £260.00 – approved

*8.7.3* Payment to DS in respect of his payment to Mrs Chalk for the delivery of the Spring Newsletter amended amount at £50.00

#### **9 To receive other correspondence posted on the Members portal/Notice Board/Facebook page:**

European Parliamentary Election: Statement of Parties and Individual Candidates nominated – notice board	

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**10 Other matters – AOB**

*10.1* Litter Picking – GCC contribution, costs and value for money.

*10.2* Mrs Challk – check to she still wishes to clean the bus shelters.

*10.3* Ongoing correspondence received by the Chairman. At the request of Henry Bendall the Chair has responded to requests raised in previous correspondence. This was circulated to all councillors the councillors discussed the draft letter and agreed on certain changes. Chairman to circulate new draft.

*10.4* MG – Dog waste bin to go on the lamp post half way down the alley but it is a hinging lamppost therefore not possible. Merlin Waste will supply and fit, when, TBC.

*10.5* RS – A48 meeting will attend. Hedge by Rising Sun still no response from owner of land with respect to having it cut. PCk to chase.

**11 To consider and other items deemed by the Chairman as urgent**

None

**12 Date for next meeting: Thursday 15<sup>th</sup> May 2014**