

**Minutes of the Woolaston Parish Council Planning &  
Development Control Committee.**  
**Held on Thursday 10<sup>th</sup> December 2015 8.00pm at the  
Woolaston Memorial Hall**

**Present:** Councillors Andy Lord – Chairman, Mick Fairless, Mary Greenslade, David Harris, David Storrar and Clerk Georgina Harris

**1 Apologies for Absence:**

Councillors Steve Reece and Roger Southee

**2 To approve minutes for the meeting of 12<sup>th</sup> November 2015**

Proposed DH and seconded MF

**3 Declarations of interest:**

none

**4 To receive representations from the previous meeting:**

None

**5 To consider the following applications submitted by the Local Planning Authority:**

i) Walden, Woolaston Common Reduction and crown lift to Oak trees – no objections

ii) 13 Pinedale – erection of a conservatory - no objections

**6 Correspondence**

None.

**7 Any other business**

None

**8 Closure and date for next meeting:**

Thursday 11<sup>th</sup> February 2015

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**Minutes of the Woolaston Parish Council Meeting**  
**Held on Thursday 10<sup>th</sup> December 2015 at 8.00pm**  
**at the Woolaston Memorial Hall**

**Present:** Councillors Mick Fairless – Chairman, Mary Greenslade, David Harris, Andy Lord, David Storrar and Clerk Georgina Harris.  
Member of the public Sue Anderson

**1 Apologies for Absence**

Steve Reece and Roger Southee

**2 Declarations of Interest**

David Harris

**3 Public Open Forum**

Sue Anderson (in reference to point 6.5(ii) on the agenda which will be discussed at this point). The telephone is no adopted by the Village Hall Committee. First job required is the sandblasting, then painting, repair and a sculpture for the box. approximate costs for this are totalling £1500. MG suggested to limit the funding that the PC offer to £250. DH asked if the majority of the cost was for sandblasting and Sue Anderson confirmed it was. He also asked is the hall were paying for the electricity and Sue confirmed that BT were paying for it. AL queried that when it was initially discussed that the PC was not willing to fund it or adopt it. MF counter-suggested that the PC were always willing to support the regeneration of the phone box and that Sue was here in the hope that that support could be echoed in some financial support. Chair asked what the decision of the PC was. To fund, to match fund or not to fund? DH proposed that the maximum contribution to the £1500 should be £500. AL seconded this proposal. Chair suggested that with a proposer and seconder that a vote should be cast. A vote was cast for this proposal and it was voted 3 for 1 against that the funding be £500.

**4 To confirm Minutes 12<sup>th</sup> November 2015:**

Proposed by DH and seconded by MG

**5 Matters arising from the meeting of 12<sup>th</sup> November 2015**

None

**6 To consider the following matters:**

**6.1 Policing Issues - none**

**6.2 Highways and Footpaths Issues - actions of reported defects/new defects, large pothole outside Rosemont, Woolaston Common. Path by A48 is being cleared. Entrance to the village still has issues with potholes. Large conifer outside Burnt Barn House – councillors to look at it and PCK to agenda for next meeting.**

**6.3 Maintenance – none to report**

**6.4 Churchyard and Cemetery – i) Tree work - Minutes taken by Chairman Mick Fairless:**

"Prior to discussion of quotations for crown lifting of trees in the churchyard Cllr Harris, who had previously declared an interest, and the Clerk who felt her presence might inhibit debate both withdrew.

MF stated that he had approached ten companies with an invitation to tender for the work but had only received four replies one of which, from Henry Bendall, stated that he was currently too busy to be able to take on extra work at this time. After discussion it was agreed that the contract be awarded to Trunkarb as they had provided the lowest quote of £150 plus VAT. Cllr Harris and the Clerk then returned."

In reference to the extension, Archaeological Research Services are going to liaise directly with Steve Reece in reference to digging the investigative holes. An informal meeting was held at which Philip Blatchley for information on how the churchyard and cemetery is managed. It was a valuable meeting which concluded that an audit was required to update the plan. This will be carried out by the Chair and the Vice-Chair. The updated map will be published on the notice board and updated electronically. The old notice board will be renovated and updated. Philip Blatchley also suggested that we raise the burial fees as ours are currently very low comparison to other local parishes, e.g. St Briavels, who charge £500. He suggested that we increase it by 5% a year. A decision on this will be made in the February meeting. On the matter of receiving monies associated with cremated remains in the closed churchyard, Philip Blathchley confirmed that it was not legally.

- 6.5 Finance** - i) Account balance was received with the addition of the recently presented cheques for burial fees (approximate as no statement had been received) and was accepted ii) Funding for the village phone box (see discussion at point 3 'Public Open Forum')

**6.6 To approve accounts for payment;**

- i) Merlin Waste £27.12 – Proposed AL and seconded MG
- ii) Nibor Web hosting - £45.00 Proposed AL seconded MG
- iii) Website maintenance £15.00 pcm approved for the year proposed DH seconded MG
- iv) Christmas Lights £70 payable to David Harris to distribute – proposed AL seconded by MG

**7. Other matters;** None

**8. To consider any other items deemed by the Chairman as urgent** - none

**9. To set the date of the next meeting**

**Thursday 11<sup>th</sup> February 2015**