

**Minutes of the Woolaston Parish Council Meeting**  
**Held on Thursday 13<sup>th</sup> December 2018 at 8.00pm in the Memorial Hall**

**Present:** Councillors; Mick Fairless, Mary Greenslade, Andy Lord, Roger Southee, David Storrar, Terina Riches

**In attendance:** Ashley Rees (Clerk)  
6 members of the public

**1. To receive apologies for absence**

Apologies were received and accepted from D Harris

**2. To receive Councillor's declarations of interest**

There were none.

**3. Public open forum**

There were no comments

**4. To confirm the minutes of the meeting held on Thursday 8<sup>th</sup> November 2018**

These were approved and signed as a correct record of the meeting

**5. To consider any matters arising from the minutes other than on the agenda**

There were none.

**6. To consider the following matters:**

**6.1 Policing matters**

- M Greenslade said that she had been approached by parishioners concerned about cold calling sellers. She had spoken to the PCSO about it and the advice remained that any incidences that leave someone feeling uncomfortable should be reported to 101.
- After the last meeting R Southee had spoken to the PCSO about '20 is plenty' signs, who had in turn spoken to highways. Highways agreed to place some signs along Netherend, the Clerk to chase up

*Post meeting note: these are now in place*

**6.2 Highways and Footpaths Issues**

There were none.

**6.3 Maintenance**

There were no issues

**6.4 Churchyard and cemetery**

- a) **To consider how to proceed with the transfer of the portion of cemetery land currently not registered to the Parish Council**

It was agreed to wait and see how the solicitor suggests to proceed and table the item for February 2019 to receive an update.

## **6.5 Finance**

### **a) Account balance**

This was accepted without question

### **b) To approve the following accounts for payment**

- i. TrunkArb – clearing the community orchard - £420.00
- ii. TrunkArb – supply Christmas tree - £180.00
- iii. A van der Heijden – Website maintenance - £15.00
- iv. A van der Heijden – Website update - £300.00
- v. Merlin Waste – Dog waste bin services - £30.00
- vi. Carol Southee – Litter collection - £260.00

The above accounts were all approved

### **c) To note that the following payments had been made since the last meeting**

- i. A Rees – Clerk salary - £438.12
- ii. Festive Lights – Tree lights - £114.95

### **d) To receive 8 month accounts to November 2018**

These were received

### **e) To set the 2019/2020 precept**

It was decided to increase the precept by the RPI only to maintain its value.

*Post meeting note: The RPI for November 2018 is 3.2%*

## **7. Other matters**

### **7.1 To confirm the purchase of the plaque to be added to the memorial bench**

It was agreed that this should be ordered.

### **7.2 To consider making a donation to Woolaston Memory Group**

Following the resolution in the November meeting to contact the Woolaston Memory Group, it was proposed, and agreed to make a donation in the sum of £200 to enable the group to purchase equipment they were currently fundraising for.

### **7.3 To agree the contribution made towards electricity costs associated with the Christmas lights**

It was agreed to maintain the contribution at £10 per house and £20 for the tree. It was further agreed that if the contribution was declined by home owners, it would instead be donated to charity.

### **7.4 To reconsider the recent application for a memorial stone to be erected in the cemetery.**

Further to the request made by The Rt Hon. Mark Harper MP to reconsider this matter, the Chairman reminded all Councillors of the application and supporting evidence. A lengthy discussion took place in which the members of the public present with an interest in the matter requested, and were granted, permission to speak. It was clarified that no new information had been submitted and Councillors were reminded of Standing Order 9, concerning the process required to rescind a decision within 6 months of it having been made.

It was decided to uphold the Council's decision made on 8<sup>th</sup> November 2018, to grant permission for the black and white version of the application only. The members of the public present were informed that this was the Council's final decision and advised of the next steps available to them. The Clerk will write to the Rt Hon. Mark Harper MP to inform him of this decision.

**7.5 Clerk's pay**

*\* A Rees left the room\**

It was proposed and agreed to award the Clerk a pay rise

*\* A Rees rejoined the room\**

**8. To consider any other matters as deemed by the Chairman as urgent**

- A Lord queried whether, in light of agenda item 7.4, the Cemetery Rules and Regulations would be reviewed. It was confirmed that this had already been agreed and proposed new regulations would be presented to the meeting in February 2019.

**9. Date of the next meeting**

Thursday 14<sup>th</sup> February 2019 at 8.00pm

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_