

Minutes of the Woolaston Parish Council Planning & Development Control Committee
Held on Thursday 8th March 2018 at 8.00pm in the Memorial Hall

Present: Councillors; Mick Fairless, Mary Greenslade, David Harris, Andy Lord, Roger Southee, David Storrar

In attendance: Ashley Rees (Clerk)

1. Apologies for absence

Apologies were received and accepted from Steve Reece

2. Declarations of interest

None

3. To receive representations of the previous meeting

None

4. To confirm the minutes of the meeting held on Thursday 8th February 2018.

These were approved as a correct record of the meeting.

5. To consider the following applications submitted by the Local Planning Authority:

i) **P0145/18/FUL – Apricot Cottage, Netherend, Woolaston – Erection of a two storey extension and internal alterations and associated works. Demolition of rear conservatory**

Support – no objections

ii) **P0177/18/FUL – Aveling Cottage, Netherend, Woolaston – Erection of a two storey extension with rear lower ground floor playroom and associated works**

Objection – it was decided that the overall design and finish of the planned works was not in keeping with the rest of the village.

iii) **P00018/18/DISCON – Land at St Andrews Church, Church Lane, Woolaston, Lydney – Discharge of conditions 02 (Approved Plans) and 04 (Hedgerow) of planning permission P1104/15/FUL**

Support – no objections

6. To receive correspondence

None.

7. Any other business

None

8. Date of next meeting

Thursday 12th April 2018

Signed _____

Date _____

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In attendance: Ashley Rees (Clerk)

1. Apologies for absence

Apologies were received and accepted from Steve Reece

2. To receive Councillors declarations of interest

David Harris declared an interest under item 6.4a

3. Public open forum

None.

4. To confirm the minutes of the Council meeting held on Thursday 8th February 2018.

These were approved and signed as a correct record of the meeting.

5. To consider any matters arising from the minutes other than on the agenda

None.

6. To consider the following matters:

6.1 Policing Issues

a) PCSO Georgianna Jayne

PCSO Georgianna Jayne had introduced herself to the Clerk via email and had hoped to attend the meeting.

Post meeting note: PCSO Jayne will attend on 14th June 2018.

b) CCTV

A query was raised as to why currently CCTV cameras in the Forest of Dean were not monitored in the Gloucestershire central control room. It was confirmed they will be moved there soon.

6.2 Highways and Footpaths Issues – Actions of reported defects / new defects

R. Southee reported that the request to reduce the speed limits on the A48 and in front of the school had been passed to Gloucestershire County Council Highways Authority, who had requested a meeting with Gloucestershire Police. Although the Highway Authority are responsible for implementing the legal order for speed limits, the police undertake the enforcement so their agreement would be required.

6.3 Maintenance

It was agreed a 'pool' of three handymen would be kept and offered work on a rotation basis. The Clerk to place an advert on the notice board, website and Facebook page.

The notice board needs replacing, the Clerk to obtain quotes for the next meeting, it was agreed a smaller notice board would be suitable (1m x 0.8m)

D Harris reported the cemetery gates were almost finished and due to be delivered to him next week. It was resolved that payment of up to £1,000 plus VAT could be made upon receipt of the invoice and confirmed at the meeting on 12th April. Quotations are now to be sought for the pillars, similar to those already in place.

6.4 Churchyard and cemetery

a) To agree the contractor for the works to the trees in the drive of the Rectory

In accordance with Standing Order 6c D Harris left the room.

M Fairless presented two quotes a) £800.00 and b) £216.00 for the works to cut back the trees to prevent obstruction to the adjoining property. It was unanimously agreed the work be carried out by TrunkArb Tree Surgery Limited who had submitted the lower quote.

D Harris rejoined the meeting

6.5 Finance

a) Account balance

The account balance was accepted without question.

b) Budget 2018/2019

It was agreed that the Cemetery charges be increased by 5% as per previous year. Confirmation will be sent to the local funeral directors and placed on the website.

The Clerk to find out how much the Council is allowed to keep in the deposit account.

6.6 To approve the following accounts for payment:

- a)** Cardiac Science – Defibrillator - £1,818.00
- b)** M Fairless – Electric Fencing Insulators - £15.80
- c)** GAPTC – Clerk Training Course - £35.00
- d)** GAPTC – Annual subscription - £337.51
- e)** Merlin Industrial products – Dog waste bins - £496.73
- f)** A Rees – Mileage claim - £23.40
- g)** R Southee – Planning discharge of conditions fee - £116.00
- h)** A. van der Heijden – Website maintenance - £15.00
- i)** Merlin Waste – Dog waste bin emptying - £27.12
- j)** C Southee – Litter picking - £260.00
- k)** Cemetery gates – TBC (Up to £1,000 plus VAT)

The above accounts were all approved for payment.

7. Other matters

7.1 To receive an update on the installation of WiFi in the Memorial Hall

M Fairless had obtained prices from three providers of broadband, for the installation of a line and monthly running costs. Plusnet had provided the lowest price; it was agreed that M Fairless instruct them.

7.2 To consider the proposed Public Space Protection Order

It was agreed to not opt out of the Public Space Protection Order being proposed by Forest of Dean District Council. This would specifically prohibit dogs from entering

designated children's' play areas and cemeteries. The only exemptions would be for guide dogs and police dogs. The order would be enforceable by the Street Warden Team.

7.3 To receive a further update concerning the General Data Protection Regulations

It was reported that NALC were lobbying the Government in an attempt to mitigate the cost to Parish Councils associated with this. The second reading of the bill was on 5th March. Further clarification is awaited.

7.4 To agree the Clerk's contract of employment

This was agreed. M Fairless to sign on behalf of the Parish Council.

7.5 To agree the updated Standing Orders

The updated Standing Orders were agreed, a final version will be emailed to all Councillors and added to the policies section of the website.

7.6 Snow warden and grit bins

It was proposed and agreed that letters of thanks would be sent to the snow warden and to another parishioner who had cleared the roads during the recent heavy snowfall. It would include personal thanks from a local resident who had contacted the Parish Council to extend their gratitude.

It had been reported via the Facebook page that some of the grit bins had been empty during the recent bad weather. To this end it was agreed that the new bins purchased would be lockable, filled and locked during the summer months and then unlocked during the winter.

8. To consider any other matters deemed by the Chairman as urgent

It was reported that the defibrillator has been purchased and delivered, the Ambulance Trust recommended electrician was attending the Memorial Hall to look at suitable positioning and prepare a quote.

Post meeting note: Installation has been booked for 21st March.

9. Date of next meeting

The next meeting is Thursday 12th April 2018 at 8.00pm

Signed _____

Date _____