

**Minutes of the Woolaston Parish Council Meeting**  
**Held on Thursday 14<sup>th</sup> March 2019 at 8.00pm in the Memorial Hall**

**Present:** Councillors; Mick Fairless, Mary Greenslade, David Harris, Terina Riches

**In Attendance:** Ashley Rees (Clerk)

**1. To receive apologies for absence**

Apologies were received and accepted from A Lord and R Southee

**2. To receive Councillors declarations of interest**

D Harris declared an interest under items 6.3 and 7.2

**3. Public open forum**

There were no comments

**4. To confirm the minutes of the meeting held on Thursday 14<sup>th</sup> February 2019**

These were signed as a correct record of the meeting.

**5. To consider any matters arising from the minutes other than on the agenda**

It was agreed to proceed with organising the first aid training, the clerk to progress

**6. To consider the following matters:**

**6.1 Policing issues**

The meeting was informed of recent break-ins in Woolaston

**6.2 Highways and Footpaths Issues – Actions of reported defects/new defects**

It was reported that the manhole on Severn View Road, just beyond the end of the houses on the left, was collapsing and that the sign at the bottom of Sandtumps and Woolaston Common had broken. The clerk to report to Highways.

**a) To receive the updated schedule of proposed road surfacing works**

This was received.

**6.3 Maintenance**

**a) To receive quotes to maintain the community orchard**

*\* D Harris left the room\**

These were received and it was agreed to accept the lower quote and appoint TrunkArb to carry out the work.

**b) To receive quotes to remove the cherry tree on the village green**

As only one quotation was returned, it was agreed to appoint TrunkArb to carry out the work.

*\* D Harris rejoined the room\**

**6.4 Churchyard and Cemetery**

**a) To agree the new cemetery charges starting April 2019**

These were proposed and agreed

It was reported to the meeting that a concern had been raised over a tree overhanging one of the graves in the old cemetery. This will be looked into.

One of the Councillors also reported that they had received a comment on how nice and well kept the new cemetery looks.

## 6.5 Finance

### a) Account balance

This was accepted without question

### b) To approve the following accounts for payment

- i) GAPTC -annual membership - £336.92
- ii) Merlin Waste – Dog waste bin services - £37.50
- iii) FODDC – Garden waste license - £32.00
- iv) Carol Southee – Litter picking - £130.00
- v) Alex van der Heijden – Website maintenance - £15.00

The above accounts were all approved for payment

### c) To note that the following payments have been made since the previous meeting

- i) A Rees – Clerk Salary - £481.93

The above payment was noted.

## 7. Other matters

### 7.1 Plaque for the memorial bench

It was reported that this was now in place but that unfortunately someone had tried to tamper with it. D Harris will look at this.

### 7.2 To receive correspondence from Woolaston Poors Land & Woolaston Woodlands Recreation Trust concerning grass cutting

D Harris gave a brief explanation of the correspondence received, then left the room.

It was agreed to look into the cost of including the piece of grass that tapers into the allotment within the grass cutting contract. The clerk will contact AM Services and a formal decision will be made next meeting.

*\*D Harris rejoined the room\**

## 8. To consider any other matters as deemed by the Chairman as urgent

There were none.

## 9. Date of next meeting

Thursday 11<sup>th</sup> April 2019 at 8.00pm

Date: \_\_\_\_\_

Signed: \_\_\_\_\_